

MINUTES OF IQAC MEETING dated July 22, 2019

A meeting was held in the office of the college director on 22/07/2019 to discuss the quality measures to be taken for quality enhancement during the session. Following members were present in the meeting:-

1. Prof.Gurcharan Singh
2. Mrs.SumedhaSyal
3. Mr.Balwinder Singh
4. Mr.Nirmal Singh
5. Mrs.Nidhi
6. Mr.Jatinder Singh
7. Mrs.SarabjoteBedi
8. Mr.Parminder Singh
9. Dr.KaramdeepKaur

The plan of action for the ensuing session was discussed at length to enhance the quality measures.

1. All the teachers will prepare schedule of work and follow it during the session for timely completion of syllabus. It will also be provided to the students so that they come prepared accordingly.
2. Teachers will be asked to use modern methods of teaching and learning for better understanding of the students.
3. Every department will organize seminar/extension lecture to enrich the knowledge of students and to provide opportunity to students to meet the renowned scientists.
4. To develop the analytical abilities and research aptitude, the students will be given seminar, projects and assignments.
5. Instruments and chemicals will be purchased out of the RUSA and Star college grants to provide better practical knowledge to the students.
6. To organize inter school/inter college competitions during science fiesta and invite all the nearby school and colleges in this.
7. To encourage the teachers to participate in seminars and workshop to update their knowledge.
8. To encourage and motivate the students to participate in different competition and zonal level youth festival.

The meeting concluded with optimistic note from the members of staff to whole heartedly work for providing quality education to the students.

*Seen
Sumedha*
Director
S Govt. College of Science
Education & Research
Jagraon (Ludhiana)

*31.08.19
2019*

2nd Meeting on 3rd October, 2019.

A meeting was held in the office of college director on 3rd October, 2019 to discuss about the arrangements of Science Fiesta III to be organized on 18th and 21st October. The following members attended the meeting.

1. Prof. Gurcharan Singh

2. Mrs. Sumedha Syal

3. Mr. Balwinder Singh

4. Mr. Nirmal Singh

5. Mrs. Nidhi

6. Mr. Jatinder Singh

7. Mrs. Sarabjote Bedi

8. Mr. Parminder Singh

9. Dr. Karmdeep Kaur

The following decisions were taken in the meeting

1. The day wise schedule of the science fiesta was discussed at length. It was decided that on the first day of science fiesta i.e. 18th October, 2019, inter school and inter college competitions of essay writing, PPT presentation and quiz will be held. On the 21st October, 2019 Lecture series will be organized on different topics for enhancing the knowledge of students and provide them opportunity to interact with the renowned scientists.
2. The invitation should be sent to the resource persons, chief guest and various schools and colleges to participate in this program.
3. The duties for the proper organization of science fiesta were assigned to the different committees
4. A letter should be sent to the D.O. Schools for instructing the schools in this regard.
5. Momentos will be given to the chief guest and resource persons and certificates will be given to the winners.

All the members of IQAC gave assurance to complete the required formalities within the stipulated time. The meeting came to an end at 3.00 p.m.

*Seen
Sumedha*

Director
S Govt. College of Science
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Jagraon (Ludhiana)

27/08/2021

3rd Meeting of IQAC dated 20th December, 2019

A meeting of IQAC was held under the chairmanship of College director to decide about the activities to be organized in the next semester i.e. January, 2020.

The following members attended the meeting -

- Prof. Gurcharan Singh
- Mrs. Sumedha Syal (Convener IQAC)
- Mr. Balwinder Singh
- Mr. Nirmal Singh
- Mrs. Nidhi
- Mr. Jatinder Singh
- Mrs. Sarabjote Kaur Bedi
- Mrs. Sarabdeep Kaur Sidhu
- Dr. Karamdeep Kaur

The college director, Prof. Gurcharan Singh asked all members to organize seminars, workshop or symposium etc to provide opportunity to students to interact with the renowned scientists.

All the heads of department/conveners of cells or committees gave in written the tentative schedule of various programs to be organized during the next semester. The meeting concluded at 1.30 pm with the concrete plan for the ensuing session.

Sees
Sumedha
Director
S Govt. College of Science
Education & Research
Jagraon (Ludhiana)

27/12/19
2019

4th Meeting dated January 28, 2020.

A meeting was held in the office of the college director on 28/01/2020 to discuss about the arrangements of seminar on 'water Resources: challenges and strategy' to be held on 25/02/2020. The following members were present in the meeting –

- Prof. Gurcharan Singh
- Mrs. Sumedha Syal (Convenor IQAC)
- Mr. Balwinder Singh
- Mr. Nirmal Singh
- Mrs. Nidhi
- Mr. Jatinder Singh
- Mrs. Sarabjote Kaur Bedi
- Mrs. Sarabdeep Kaur Sidhu
- Dr. Karamdeep Kaur

The following decisions were taken in this meeting

- The invitation should be sent to the resource persons, chief guest and local schools and colleges.
- The committees were formed in the meeting for the proper organization of the program.
- Teachers will ensure that syllabus is completed well in time according to the schedule of work.
- The resource persons, key note speaker and guest of honor will be honored with mementos.
- Members of student council will be fully involved in the seminar and responsible duties will be assigned to them.

All the members gave their consent to the above decisions and assured to diligently work to complete the needful as per the requirement.

*Seen
Sumedha*
Director
S Govt. College of Science
Education & Research
Jagraon (Ludhiana)
28/01/2020

5th Meeting dated February 27th, 2020

A meeting was held on 27/02/2020 in the office of the college director for updating the college website and organizing annual athletic meet in March.

The following members were present in the meeting:-

- Prof. Gurcharan Singh.
- Mrs. Sumedha Syal (Convener IQAC)
- Mr. Balwinder Singh
- Mr. Nirmal Singh
- Mrs. Nidhi
- Mr. Jatinder Singh
- Mrs. Sarabjote Kaur Bedi
- Mrs. Sarabdeep Kaur Sidhu
- Dr. Karamdeep Kaur

Mrs. Sumedha Syal, convener IQAC asked all the heads of departments to update the website as per their allotted duties. Mrs. Sumedha Syal told the faculty members that college website is the first impression of the college, so it should be updated regularly to provide all the required information to the students. She assigned the duty to Mr. Jatinder Singh and Mrs. Sarabdeep Kaur Sidhu to update the college website.

Prof. Nirmal Singh, Incharge sports activities discuss about the arrangements of annual athletic meet. The dates of sports meet were also finalized as 12 and 13 March 2020. The matter of invitation cards and chief guest was also discussed in the meeting.

*Seen
Sumedha*
Director
S Govt. College of Science
Education & Research
Jagraon (Ludhiana)
2020/5/07
2021