



S.Govt.College of Science Education & Research Jagraon(Ludhiana)

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First Meeting of the IQAC

Meeting of the IQAC was held on 10th July 23. The following members attended the meeting.

- Mrs Kirpal Kaur , College Director .
- Mrs Nidhi Mahajan, IQAC coordinator
- Mrs Sarabjot Kaur Bedi
- Miss Radhika Dawar.
- Mrs Sarbdeep Kaur Sidhu.
- Mr Jatinder Singh
- Dr karamdeep Kaur
- Miss Ameet Rana.
- Mr Sumit Soni.
- Mr Parminder Singh.

The following decisions were taken in the meeting.

1. Celebration of Foundation day of the college.
2. SSR documentation.
3. Convocation.

it was discussed in the meeting that foundation day of the college will be celebrated on 18th July 23. The college director, Mrs Kirpal Kaur gave this duty to Mrs Sarabdeep Kaur Sidhu to note down the names of the students for foundation day .Miss Amandeep Kaur from Department of Botany was asked to prepare PPT presentation about the history and establishment of college to acquaint students to it.

It was also discussed in the meeting that all the departments should start preparation for upcoming naac visit as the college has submitted IIQA. SSR and DVD will start soon and finally Peer team will visit the college. The departmental heads should start preparing for the required documents for naac and guide the students accordingly. it was also agreed that a staff meeting should be called soon to tell all the staff members about documentation of naac.

The third point discussed in the meeting was about the convocation to be held on 23rd July 23.

Kirpal Kaur
5/2/23
Director, Director
Sanmati Government College
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Second Meeting of IQAC

A meeting of the IQAC was held on 13th August 2023 to finalize SSR. The following members attended the meeting.

- Mrs Nidhi IQAC coordinator
- Mrs.Sarbjote Kaur Bedi
- Miss Radhika Dawar
- Mrs Sarbdeep Kaur Sidhu
- Dr karamdeep Kaur
- Mr.Sumit Soni
- Miss Ameet Rana
- Mr Parminder Singh

Agenda of the meeting

- To check and finalize the draft of SSR.
- Independence Day celebration.

The following decisions were taken in the meeting,

All the members of the IQAC felt that the SSR as filled by all the criteria teachers is final and necessary changes were done to their satisfaction. it was decided that it should be submitted on the said date in consultation with the college director as she is admitted in hospital.

The IQAC members also discussed about the Independence Day celebration in the college .it was discussed as the college director Mrs Kirpal Kaur is not well but flag hoisting ceremony should be held in the college to commemorate this day. Dr karamdeep Kaur was given responsibility, the duty to organise a small program to celebrate this special day in the college. In the last, Mrs. Nidhi thanked everyone for attending the meeting.

Kirpal Kaur
5/2/24
Director
Sanmati Government College
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Third Meeting of the IQAC held on 3rd January 24.

A meeting of IQAC was held on 3rd January 24 to discuss following agenda,

- To discuss about the arrangement of the peer team visit as the college has received mail that peer team will visit the college on 30th and 31st January 24 for physical verification of documents. So it was necessary to complete all the arrangements for smooth conduct of peer team visit. Duties were assigned for proper arrangement of team visit.
- The heads of department to make departments ready for visit.
- To make teams to receive the members from airport.
- To guide the students regarding SSS. As SSS is still pending.

The following members attended the meeting

1. Mrs Kirpal Kaur (Online)
2. Mrs Nidhi IQAC coordinator
3. Mrs sarabjot Kaur Bedi
4. Mrs.Sarbdeep Kaur Sidhu
5. Mr Sumit Soni
6. Ameet Rana
7. Dr karamdeep Kaur
8. Mr Parminder Singh

The following decisions were taken in the meeting as peer team will visit the college on 30 and 31st January 24. so all the necessary duties were discussed.

1. Heads of various departments were asked to prepare departmental files as per requirement of Naac. All the heads agreed to make proper files of required documents.
2. Teams were made to receive the peer team members from their desired destinations. they will be taken to Ludhiana from the airport by the concerned teachers,
3. Heads of all the departments were instructed to make the department files of all the necessary documents to be shown to the naac peer team.
4. The models, charts and assignments were to be displayed in the department The heads agreed to do all the necessary works in time. 5. it was also discussed that students should be informed about the student satisfaction survey which was not conducted till time .
5. The students should check the mail regularly to see if they have received an email from naac, it is essential to complete this survey for getting good grade. the teachers agreed to instruct the students regarding importance of student satisfaction survey in the last Mrs Nidhi IQAC coordinator proposed the vote of thanks to all present.

Kirpal Kaur
5/1/24
Director
Sanmati Government College
Science Education & Research
Jagraon (Ludhiana)