



S. Govt. College of Science Education and Research, Jagraon

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Session 2021-22

IQAC Meeting-1

Date:- 09/08/2021

A meeting of IQAC was held in the office of college director on 09/08/2021

Members Present:

- Prof. Nirmal Singh (Chairperson IQAC)
- Mrs. Nidhi (Coordinator IQAC)
- Mrs. Sarbdeep Kaur Sidhu (Member IQAC)
- Mrs. Sarabjote Bedi (Member IQAC)
- Mr. Jatinder Singh (Member IQAC)
- Mr. Sumit Soni (Member IQAC)
- Mr. Parminder Singh (Member IQAC)
- Dr. (Mrs.) Karamdeep Kaur (Member IQAC)
- Ms. Ameet Rana (Member IQAC)

AGENDA:

1. To discuss the process of admission.
2. To discuss online co-curricular and extra-curricular activities to be organized during the session.
3. To discuss mode to be adopted for conduct of classes.

The agenda was discussed as given below.

Agenda 1:

To discuss the process of admission

The online admission process for B.Sc.-1 on centralized portal for the session 2021-22 was discussed in detail.

Agenda 2:

To discuss online co-curricular and extra-curricular activities to be organized during the session. A plan was also chalked out to conduct various co-curricular & extracurricular activities during the session for the all-round development of the students via online mode.

Agenda 3:

To discuss mode to be adopted for conduct of classes.

The members suggested that classes should be conducted in online as well as offline modes as the hostel had not reopened as yet for the students.

Action Taken Report:

1. A help desk with teachers on duty was set-up in the college for providing the necessary information regarding admission process.
2. The various departments were instructed to prepare a tentative schedule for conducting co-curricular and extra-curricular activities in the online/offline mode to promote holistic development of students.
3. The classes should be held online/ offline mode till the hostel reopens.

Director

S. Govt. College of Science
Education & Research, Jagraon

Nidhi

I.Q.A.C. Coordinator
S. Govt. College of Science
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IQAC Meeting-2

Date:- 23/08/2021

A meeting of IQAC/NAAC committee was held in the office of the college director on 23/08/2021

Members Present:

- Prof. Nirmal Singh (Chairperson IQAC)
- Mrs. Nidhi (Coordinator IQAC)
- Mrs. Sarbdeep Kaur Sidhu (Member IQAC)
- Mrs. Sarabjote Bedi (Member IQAC)
- Mr. Jatinder Singh (Member IQAC)
- Mr. Sumit Soni (Member IQAC)
- Mr. Parminder Singh (Member IQAC)
- Dr. (Mrs.) Karamdeep Kaur (Member IQAC)
- Ms. Ameet Rana (Member IQAC)

AGENDA:

- Smooth Conduct of theory and practical classes
- Vanmahotsav celebration.

The agenda was discussed as given below.

Agenda 1:

Smooth Conduct of theory and practical classes

The following decisions were taken in the meeting:

- There were requirements of teachers in the department of Physics, Chemistry and Bio-chemistry. So it was decided that resource persons should be arranged who will be given an Honorarium of Rs.11,600 per month for smooth conduct of classes.
- It was also decided that grouping of students for practicals should be done so that the practicals could be started along with theory classes.

Agenda 2:

Van Mahotsav celebration.

Van Mahotsav will be celebrated on 24.08.2021 at Tehsil level. So all the necessary arrangements should be made well in time.

Action Taken Report:

1. The heads of concerned departments will complete the necessary formalities to arrange for the resource persons as per the instructions of Higher Education department. Practical grouping should be completed soon to ensure smooth conduct of practicals in the offline mode as far as possible.
2. Prof. Nirmal Singh and Prof. Jatinder Singh assured that they will make the necessary arrangements for the smooth conduct of the Van Mahotsav celebration.

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Nirmal Singh
Director
S. Govt. College of Science
Education & Research, Jagraon

Nidhi
I.Q.A.C. Coordinator
S. Govt. College of Science
Education & Research, Jagraon

IQAC Meeting-3

Date:- 01/09/2021

A meeting of IQAC/NAAC committee was held in the office of the college director on 01/09/2021.

Members Present:

- Prof. Nirmal Singh (Chairperson IQAC)
- Mrs. Nidhi (Coordinator IQAC)
- Mrs. Sarbdeep Kaur Sidhu (Member IQAC)
- Mrs. Sarabjote Bedi (Member IQAC)
- Mr. Jatinder Singh (Member IQAC)
- Mr. Sumit Soni (Member IQAC)
- Mr. Parminder Singh (Member IQAC)
- Dr. (Mrs.) Karamdeep Kaur (Member IQAC)
- Ms. Ameet Rana (Member IQAC)

AGENDA:

- To organize online National Webinar on Intellectual Property Rights.
- NAAC Accreditation.

Agenda 1:

To organize online National Webinar on Intellectual Property Rights

A meeting was held on 01.09.2021 to discuss about the arrangements of national online webinar to be organized by IQAC and Legal Literacy cell on 07/09/2021. The topic of the webinar was decided to be "Intellectual Property Rights in academics and research". It was also finalized that Dr. Balwinder Singh Sooch, Head, Department of Biotechnology, Punjabi University, Patiala will be the resource person. Mrs. Nidhi will invite the resource person and Ms. Ameet Rana will provide all the necessary technical support.

Agenda 2:

NAAC Accreditation.

Since the NAAC Accreditation of second cycle was supposed to be valid till November, 2021 it was proposed that the college should plan for the third cycle of accreditation.

Action Taken Report:

- Mrs. Nidhi and Ms. Ameet Rana made the necessary arrangements for smooth conduct of the National Webinar.
- IQAC understood the revised process of NAAC accreditation and worked accordingly

The Meeting concluded at 3.00 pm with a vote of thanks by the co-ordinator, IQAC..

Nirmal
Director
Govt. College of Science
Education & Research, Jagraon

Nidhi
I.Q.A.C. Coordinator
S. Govt. College of Science
Education & Research, Jagraon



IQAC Meeting-4

Date:- 11/10/2021

A meeting of IQAC/NAAC committee was held in the office of the college director on 11/10/2021.

Members Present:

- Mrs. Nidhi (Coordinator IQAC)
- Mrs. Sarbdeep Kaur Sidhu (Member IQAC)
- Mrs. Sarabjote Bedi (Member IQAC)
- Mr. Jatinder Singh (Member IQAC)
- Mr. Sumit Soni (Member IQAC)
- Mr. Parminder Singh (Member IQAC)
- Dr. (Mrs.) Karamdeep Kaur (Member IQAC)
- Ms. Ameet Rana (Member IQAC)

AGENDA:

1. Offline classes.
2. Re-opening of hostel.
3. Assembly-cum-orientation program for new students

Agenda 1:

Offline classes.

The members were of the view that classes should be held in offline mode as both, the teachers & students had got themselves covid vaccinated as per the guidelines of Govt. The students who have taken 2 doses of corona vaccination should be allowed to come to the college for physical classes.

Agenda 2:

Re-opening of hostel.

Since the Hostel could not be not reopened yet, it was suggested that the hostellers should be allowed to attend the classes via online mode.

Agenda 3:

Assembly-cum-orientation program for new students

It was decided that the assembly-cum-orientation session for the new students should be held on 18.10. 2021. The students should be called in groups to take their I-Cards & books from the college.

Action Taken Report:

1. A Google form would be generated to know the vaccination status of students. Mr. Parminder Singh will oversee the whole process.
2. The teachers should conduct the classes of hostellers in online mode only till orders to reopen the hostel are received
3. The teacher in charge of various facilities will enlighten the new students about them on 18-10- 21.
4. The heads will make necessary arrangements to provide books to the needy students.

Director



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IQAC Meeting-5

Date:- 06/02/2022

A meeting of IQAC/NAAC committee was held in the office of the college director on 06/02/2022.

Members Present:

- Mrs. Nidhi (Coordinator IQAC)
- Ms. Radhika Dawar (Member IQAC)
- Mrs. Sarbdeep Kaur Sidhu (Member IQAC)
- Mrs. Sarabjote Bedi (Member IQAC)
- Mr. Jatinder Singh (Member IQAC)
- Mr. Sumit Soni (Member IQAC)
- Mr. Parminder Singh (Member IQAC)
- Dr. (Mrs.) Karamdeep Kaur (Member IQAC)
- Ms. Ameet Rana (Member IQAC)

AGENDA:

- To start Skill development course
- Mother Tongue day celebration

Agenda 1:

To start Skill development course

A meeting of IQAC was held in the office of the undersigned to discuss about the need to start skill development courses in the college. The members after a long discussion concluded that a certificate course in Mushroom cultivation should be started from Jagat Guru Nanak Dev Open University Patiala. The necessary formalities will be concluded soon by Mrs. Nidhi, Coordinator of the Program.

Agenda 2:

Mother Tongue day celebration

All the members agreed that Mother Tongue day should be celebrated to preserve our rich cultural heritage and literature. Dr. Karmdeep Kaur from Department of Punjabi took the responsibility to complete all the arrangements for celebrating this day.

Action Taken Report:

- Mr. Kulwinder Singh, Miss Amandeep Kaur and Ms. Dimple Parcha were assigned the duty to download the syllabus and plan for the said course.
- Dr. Karmdeep Kaur took the names of students for Kavi Darbar and do the needful.


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